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In reply please quote:

Ref. No. CCA 151/191/01/"M"/110

Date: 9th July, 2018

To: All Procuring Entities

**RE: SUBMISSION OF PE's ANNUAL VOLUME OF PROCUREMENT
FOR FY 2017/2018**

The above captioned matter refers.

Please take note that pursuant to Section 9 of the Public Procurement Act No. 7 of 2011 (PPA), PPRA is mandated to monitor and report on the performance of the public procurement systems in the country. Take further note that Regulation 87 (2) (d) of the Public procurement Regulations, 2013 requires procuring entities to submit to the Authority their annual procurement implementation reports within thirty days after the end of the respective financial year. On this basis, procuring entities are required to submit to the Authority their annual volume of procurement for the financial year 2017/2018.

The annual volume of procurement should be submitted in the format attached herein and should be submitted to the Authority before 31st July, 2018. The information required herein is urgently needed and each procuring entity should ensure that the same is timely submitted to the Authority.

Yours sincerely,

Eng. A.O. Kasuwi
ACTING CHIEF EXECUTIVE OFFICER

PART C: INFORMATION ON EXPENDITURE IN PROCUREMENT

(The total procurement volume under **Part B** should be categorized in terms of the source of expenditure)

No.	Source		Amount (Tshs)
1.	Development	Government funded	
		Development partners	
2.	Recurrent	OC	
3	Other sources		
	Total		

PART D: INFORMATION ON COMPLAINTS HANDLED BY PE

No.	Details	Tenders complained		Upheld complaints		Dismissed complaints		Area of complaint *
		No	Value (Tshs)	No	Value (Tshs)	No	Value (Tshs)	
1	Complaints handled at the level of PE							
2	Complaints handled by PPAA							

*For those complaints handled by PEs, the main areas of complaints should be indicated such as GPN, Bidding Document, Evaluation tenders/proposals, SPN, Opening of tenders/proposals, and Award of contract and any other reasons (to be specified)